

Editorial Guidelines
«RIVISTA DI STORIA DELL'EDUCAZIONE»
(open access OJS-FUP)
www.rivistadistoriadelleducazione.it

RSE, a magazine on the history of education, has simplified as far as possible the publishing guidelines for authors. The chosen citation style, *Chicago Style*, is one of the most common and consolidated styles (the complete handbook is available at: <http://www.chicagomanualofstyle.org/home.html>); in particular the combination *author/date* has been chosen and this simplified version can be found at: http://www.chicagomanualofstyle.org/tools_citationguide.html.

Please also refer to the final section of these rules for information that will be useful for authors when using the author/date citation style.

Compliance with the guidelines is a prerequisite for the article to be considered by the journal's management and editorial team. It is recommended to follow the *Template*, which can be found attached to the *Submissions* page on the journal's website.

For any further information, please contact the editors: redazione@rivistadistoriadelleducazione.it

Introductory rules

File naming: the first three/four words of the title RSE (eg., for the article *Fibonacci's Liber Abbaci* and *"the origin of things" of Maria Montessori*: Fibonacci's Liber Abbaci_RSE.

The text should be written with Word for MS or Mac or OpenOffice, using the latest version where possible.

N.B.: please make the article anonymous at the time of its submission (delete the reference to the author from the text and from the file properties, leaving only the title)

Sequential numbering of the notes (in the footnote – see the section below): 1,2,3, etc.

No formatting of text, except for justification: no indent for a new paragraph, no tabs, no hyphenation, no spacing between paragraphs, etc. (Apart from paragraph justification, which is the author's responsibility, all formatting will be handled by the editor at the time of editing).

Title in the language of the article: in lower case, **bold**, Times New Roman, 12;

English article title (if English is not the article language): in lower case, **bold**, Times New Roman, 12.

Titles of any paragraphs within the document: in CAPITAL LETTERS, Times New Roman, 12.
Please leave two blank rows before each paragraph title within the document; leave one blank row after each paragraph title.

Abstract (the first one in English; the second in the language of the article, if different from English): between 150 and 250 words; normal font; Times New Roman, 10.

Keywords (the first group of keywords in English; the second one in the language of the article, if different from English): English keywords must be placed after the English abstract, while keywords in the article's original language must follow the corresponding abstract. Please insert 3-5 keywords, in normal font; Times New Roman, 10.

General publishing standards

Character font:

Text: Times New Roman, 12;

Footnotes: Times New Roman, 10;

Long quotations in the text: Times New Roman, 10 (for long quotations see the section below).

Line spacing: 1

Upper / lower case: keep the use of upper case to a minimum; eg. Florence City Council, Ministry of Education, Italian State, European Union, Resistance. When referring to a collegiate body, entity or institute, except for the word *State*, use lower case: republic, municipality, province, charity organisation, ministry, local government, parliamentary committee, etc.; the same goes for individual officials such as minister, undersecretary, mayor, councilor, member of parliament, etc., even if they are qualified (eg. mayor of Florence, mayor La Pira, etc.). Always use lower case for cultural, political or religious movements (i.e. mazzinianesimo, social democracy, christianity, protestantism, communism, fascism, nazism, futurism, dadaism, etc).

Accented capital: never use apostrophes instead of accents (e.g. E'), rather use the proper accent (e.g. È or É). In foreign languages always respect the original accent.

Acronyms: write the full name at the first occurrence (only capitalize the first word), then use the acronym (only capitalize the first letter) for subsequent references: eg. Italian republican party, subsequently referred to as Pri. States with compound names are an exception and are always capitalized as an acronym (USA, URSS, FRG, UK).

Centuries, decades, years: must be written out in letters and capitalized (eg. the Twentieth century, the Sixties, Sixty-eight, Seventy-seven, Forty-eight, etc.); single year or group of years: Arabic numerals: eg. in 1848, in 1870, etc.; or, in 1848-49, in 1943-45, in 1968-69, etc.

Italics: use italics to a minimum; use italics for foreign words that are not in everyday use (eg. *mission*), for those that are use normal font (eg. *savoir faire*, etc.). **Bold** should never be used. Where a citation is already in italics, it should be left in italics.

Quotations in the text/notes: short quotation are in guillemets («...»); double quotation marks (“...”) can only be used only for sub-citations found within a main citation for which «...» has been used. For idiomatic phrases, idioms or neologisms, use double quotation marks (“...”).

Long quotation (of at least three rows or more): separate each long quotation with single spacing from the previous and subsequent text; Times New Roman, 10.

Eg.

What use are the elegies that everyday we utter, lamenting and regretting the ignorance, poverty and moral degradation of our generation, when we delude ourselves with the blissful illusion of having provided for so many and for such

serious needs, through the establishment of a few rooms of shelter, a few primary schools and poor technical or vocational education, while we leave other educational institutions unable to dispel ignorance and poverty? (Bartolommei 1869, 11-12)

Footnotes: Times New Roman, 10.

Automatic formatting and text justification; sequential numbering; only footnotes are allowed.

It is possible to make any bibliographical references to author/date in the footnotes, but only where consistent with the note. References to author/date are in fact usually included in the text of the article (see the final section of these rules). **References to archival sources or web pages must always be indicated in the footnote, never within the text.** For archival sources, use the same inventory/cataloging method as the archive in question has used, while making sure to include the following information: archive name (including location), editorial, archival series, envelope, file, cards; always indicate whether it is a shelf mark or temporary cataloging.

Images: Images and illustrations may be used only if they are strictly necessary for the content of the article. Please do not insert any image within the text document. Each image must be attached separately in .jpeg/.jpg format (the image file name must include the image number as it is referenced in the article). Authors must indicate in the article where they want to embed images: they must write in **bold**, Times New Roman, 10, the number of the image. Each description should be written in Times New Roman, 10, normal font:

Eg.: **Figura 1.** *Giochi d'aria, Giochi d'acqua e Giochi di terra* di Giovanni Belgrano (1977)

Copyrighted images can only be used if accompanied by a publication authorization from the rights holder. The authorization must be uploaded to the platform along with the article's initial submission.

Quotation style author / date (summary)

With regards to the Chicago quotation style, the *author / date* style has been chosen, i.e. the bibliographical reference is indicated in the body of the text simply by *author date, page* and the full details are found in the final bibliography (you will find both methods in the following examples). The list below includes examples of how to cite references both within the body of the (or otherwise into a footnote, if suitable) and in the final bibliography.

Author-Date: Sample Citations

The following examples illustrate citations using the author-date system. Each example of a reference list entry is accompanied by the corresponding parenthetical citation in the text-citation. For more details and many more examples, see chapter 15 of *The Chicago Manual of Style*.

Book

One author

Pollan, Michael. 2006. *The Omnivore's Dilemma: A Natural History of Four Meals*. New York: Penguin. [\[bibliography\]](#)

(Pollan 2006, 99-100) [\[text\]](#)

If the book is made up of several volumes:

Pollan, Michael. 2006. *The Omnivore's Dilemma: A Natural History of Four Meals*. Vol. 2. New York: Penguin. [bibliography]

(Pollan 2006, Vol. 2, 99-100) [text]

Two or three authors

Ward, Geoffrey C., and Ken Burns. 2007. *The War: An Intimate History, 1941-1945*. New York: Knopf.

(Ward and Burns 2007, 52)

For four or more authors, list all of the authors in the bibliography; list only the first author, followed by *et al.*, in the text:

Aprile, Luigi, Carmen Betti, Pietro De Marco, Giovanni Mari, and Alessandro Mariani. 2007. *Le scienze della formazione. Itinerari introduttivi*. Milano: Apogeo.

(Aprile *et al.* 2007)

Book Edition

Colombo, Elisabetta, ed. 2010. *I sindaci del re, 1859-1889*. Bologna: il Mulino.

(Colombo 2010)

Soldani, Simonetta, and Gabriele Turi, eds. 1993. *Fare gli italiani. Scuola e cultura nell'Italia contemporanea*. Vol. I. *La nascita dello Stato nazionale*. Bologna: il Mulino.

(Soldani and Turi 1993)

Kelly, John D., Beatrice Jauregui, Sean T. Mitchell, and Jeremy Walton, eds. 2010. *Anthropology and Global Counterinsurgency*. Chicago: University of Chicago Press.

(Kelly *et al.* 2010)

Heilbron, Johan, Remi Lenoir, and Gisèle Sapiro, dir. 2004. *Pour une histoire des sciences sociales*. Paris: Fayard.

(Heilbron, Lenoir and Sapiro 2004)

Editor, translator, or compiler instead of author

Lattimore, Richmond, trans. 1951. *The Iliad of Homer*. Chicago: University of Chicago Press.

(Lattimore 1951, 91-92)

Editor, translator, or compiler in addition to author

García Márquez, Gabriel. 1988. *Love in the Time of Cholera*. Translated by Edith Grossman. London: Cape.

(García Márquez 1988, 242-55)

Chapter or other part of a book

Kelly, John D. 2010. "Seeing Red: Mao Fetishism, Pax Americana, and the Moral Economy of War." In *Anthropology and Global Counterinsurgency*, edited by John D. Kelly, Beatrice Jauregui, Sean T. Mitchell, and Jeremy Walton, 67–83. Chicago: University of Chicago Press.

(Kelly 2010, 67-83)

If the volume was originally published elsewhere, add: Originally published in Evelyn S. Shuckburgh, trans., *The Letters of Cicero*, vol. 1 (London: George Bell & Sons, 1908).

Preface, foreword, introduction, or similar part of a book

Rieger, James. 1982. Introduction to *Frankenstein; or, The Modern Prometheus*, by Mary Wollstonecraft Shelley, XX–XXXVII. Chicago: University of Chicago Press.

(Rieger 1982, XX-XXXVII)

Book published electronically

If a book is available in more than one format, cite the version you consulted. For books consulted online, list a URL; include an access date. If fixed page numbers are not available, you can include a section title, a chapter or other number.

Austen, Jane. 2007. *Pride and Prejudice*. New York: Penguin Classics. Kindle edition.

(Austen 2007)

Kurland, Philip B., and Ralph Lerner, eds. 1987. *The Founders' Constitution*. Chicago: University of Chicago Press. <http://press-pubs.uchicago.edu/founders/>. Accessed: February 28, 2015.

(Kurland and Lerner, chap. 10, doc. 19)

Journal article

Article in a print journal

List the numbers of consulted pages in the text, if any. List the page range for the whole article in the bibliography.

Weinstein, Joshua I. 2009. "The Market in Plato's *Republic*." *Classical Philology* 104: 439-58.

(Weinstein 2009, 440)

Article in an online journal

Include a DOI (Digital Object Identifier) if the journal lists one. If no DOI is available, list a URL. Include an access date.

Kossinets, Gueorgi, and Duncan J. Watts. 2009. "Origins of Homophily in an Evolving Social Network." *American Journal of Sociology* 115: 405-450. Accessed: February 28, 2010. doi:10.1086/599247.

(Kossinets and Watts 2009, 411)

Article in a newspaper or popular magazine

Newspaper and magazine articles may be cited in running text ("As Sheryl Stolberg and Robert Pear noted in a *New York Times* article on February 27, 2010, . . ."), and they are commonly omitted from a reference list. The following examples show the more formal versions of the citations. If you consulted the article online, include a URL; include an access date. If no author is identified, begin the citation with the article title.

Mendelsohn, Daniel. 2010. "But Enough about Me." *New Yorker*, January 25.

(Mendelsohn 2010, 68)

Stolberg, Sheryl Gay, and Robert Pear. 2010. "Wary Centrists Posing Challenge in Health Care Vote." *New York Times*, February 27. <http://www.nytimes.com/2010/02/28/us/politics/28health.html>. Accessed: February 28, 2010.

(Stolberg and Pear 2010).

Book review

Kamp, David. 2006. "Deconstructing Dinner." Review of *The Omnivore's Dilemma: A Natural History of Four Meals*, by Michael Pollan. *New York Times*, April 23, Sunday Book Review. <http://www.nytimes.com/2006/04/23/books/review/23kamp.html>. Accessed: February 28, 2017.

(Kamp 2006)

Thesis or dissertation

Choi, Mihwa. 2008. "Contesting Imaginaires in Death Rituals during the Northern Song Dynasty." PhD diss., University of Chicago.

(Choi 2008)

Paper presented at a meeting or conference

Adelman, Rachel. 2009. "'Such Stuff as Dreams Are Made On': God's Footstool in the Aramaic Targumim and Midrashic Tradition". Paper presented at the annual meeting for the Society of Biblical Literature, New Orleans, Louisiana, November 21-24.

(Adelman 2009)

Website

Website content citation can often be limited to a mention in the text (“As of July 19, 2008, the McDonald’s Corporation listed on its website . . .”). If a more formal citation is desired, it may be styled as in the examples below. Because such content is subject to change, include an access date or, if available, the date on which the site was last modified. In the absence of the date of publication, use the date on which the site was last modified.

Google. 2009. “Google Privacy Policy.”
<http://www.google.com/intl/en/privacypolicy.html>. Accessed: March 11.

(Google 2009)

McDonald’s Corporation. 2008. “McDonald’s Happy Meal Toy Safety Facts.”
<http://www.mcdonalds.com/corp/about/factsheets.html>. Accessed: July 19.

(McDonald’s 2008)

Blog entry or comment

Blog entries or comments may be cited in running text (“In a comment posted to *The Becker-Posner Blog* on February 23, 2010, . . .”), and they are commonly omitted from a reference list. If a reference list entry is needed, only cite the blog post in the bibliography. Mention comments only within the article text. (If an access date is required, add it before the URL; see examples elsewhere in this guide).

Posner, Richard. 2010. “Double Exports in Five Years?” *The Becker-Posner Blog*, February 21.
<http://uchicagolaw.typepad.com/beckerposner/2010/02/double-exports-in-five-years-posner.html>. Accessed: March 11, 2010.

(Posner 2010)

PLEASE NOTE

The data from the authors must be inserted at the final stage of the editorial process, not during the initial submission which is to be anonymous.

After the Article Titles, please insert the name/names of the Author/Authors in the following way:

First row: Authors’ name, SMALL CAPS, Times New Roman, 11;

Second row: affiliation (with city and nation), *italics*, Times New Roman, 11;

Third row: mail, normal font, Times New Roman, 11.

Authors are requested to comply with the template.

If the article is written by two or more Authors, please follow the alphabetical order.